

How to guide Accessing Newsaccess archive content

Please follow the steps below in order to retrieve archived content:

1. Visit <http://clients.newsaccess.ie/>
2. Input your Username and Password.
If you are unsure of your password, please click on the 'Forgot your password' link where new details will be sent to you via email
3. Once you have gained access, you will be directed to the home page.
From here you can filter the content you wish to download by selecting the 'News search' option.
This option will allow you to filter the dates, source type etc.

News overview | News search | Format of media review | Forwarding

Search Term:

Text ▼

Show all articles ▼

Sort by Relevance ▼

Media source ▼

- Print
- Online
- News Agencies
- Television
- Radio
- Language
- Country
- Media Type
- Media Topic

from: to:

Date of media review ▼

Time Frame ▼


[Reset form](#) [Show Results](#)

☐ Select all news items [Sort PDF : generate document](#)

4. Once you have made your selection, please click 'Show Results'.
Please wait a moment and the results will appear in the section below.
5. To download this content, tick the 'Select all news items' box and click 'PDF : generate document':

☒ Select all news items [Sort PDF : generate document](#)

6. You will then be directed to the download page:

 PDF-Download:
Your Media Review from Newsaccess

The pdf has a size of approx. **32 MByte**.

Tip:

Please first secure the document to your computer.
Therefore you can use the functions of your mouse.

1. Click on 'Download press review' with the right button of your mouse.
2. Please select 'save target as'.
3. Select a place on your hard disc and save the document.

Now you can open the file via a doubleclick on the document and read it offline.

[Download press review now](#)

Thank you very much

Your Newsaccess team.

7. Follow these instructions and you will have successfully downloaded a PDF of your archived content.

If you have any questions regarding these instructions or encounter any issues, please do not hesitate to contact your Client Services team at – clientservices@kantarmedia.com